

Time Table - Summary

Completed Entry Forms / Duty Rota Forms

to Lyn Rodgers by Sat 29th Jun 2019

- REMEMBER!** * You **must** include ENTRY FEES with your entry form
* You might want to include MEMBERSHIP FEES with your form
* If you intend to send a representative to collect your work please ensure their details are on the entry form (see rule 15)

Hand in of Pictures & Crafts

Wed 31st Jul 4pm to 6pm

Thu 1st Aug 10am to 12 noon

- REMEMBER!** * NO ENTRY FEES will be accepted at the hand in

Private Viewing

Fri 2nd Aug, 7pm to 9pm

Exhibition open to the Public

Sat 3rd Aug 10am to 6pm

Mon 5th Aug to Fri 9th Aug 10am to 6pm

Sat 10th Aug 10am to 4pm

Raffle Draw

Fri 9th Aug, 5pm

Hand Out Sold & Unsold Work

Sat 10th Aug, 5pm to 6pm

- REMEMBER!** * If you are sending a representative to collect your work please ensure their details are on the entry form (see rule 15)

Please do not come before 5pm

Contacts

Chairman : Kevin Adams 342 4262

Exhibition Co-ordinator : Lyn Rodgers 608 1208

Secretary : John Porter 342 5984

Internet: www.heswallartists.com

Queries about the exhibition should be directed to the
Exhibition Co-ordinator

HESWALL
Artists
ASSOCIATION

Members Entry Conditions for 2019

www.heswallartists.com

- 1 Entries** can only be accepted from paid up Members
- 2 Exhibition Duty Rota**
 - All Members exhibiting must offer to do at least one stewarding session
- 3 Entry Forms** - Send or hand in forms to:
 - Lyn Rodgers
Beech Tree Cottage,
40 Mount Road,
Higher Bebington, Wirral,
CH63 5PL
- 4 Last Day for Receiving Forms**
 - Sat 29th Jun 2019
 - Payment for hanging fees **MUST** be attached to the entry forms
 - Please note, NO PAYMENT will be taken at the hand-in**
- 5 Maximum Entries**
 - Framed pictures - 6
 - Unframed pictures - 6
 - Craft Items - 12
 - Original cards -10 (*Copies of original cards will not be accepted*)
 - Only one item "Not for sale", can be submitted per member
- 6 Exhibition Entries Can Include:**
 - Pictures
 - Pottery
 - Sketches
 - Sculpture - Modelling in any media
 - Cards
 - Painted China & Textiles
 - Wood Carvings

Please note, work must be original. Direct copies of post cards, calendars, prints, or other artist's work will be rejected

Prints and Artists Proofs are not acceptable

7 Entry Fees

- Framed Pictures : £2 each
- Unframed Pictures : £1 each
- Crafts : 50p. per item *under* £35
- Crafts : £1 per item *over* £35
- Cards : 5p for each card (minimum 50p fee)

Payment for entry/hanging fees **MUST** be attached to your entry form

Please note, NO PAYMENT will be taken at the hand-in

8 Prices - All prices in whole pounds please

- Obligatory Minimum for **framed** pictures : **£35**
- Obligatory Minimum for **unframed** pictures : **£10**
- Obligatory Minimum for **crafts** : **£10**
- Original **Cards : no minimum price**

9 Commission on Sale Price - 20% for Paintings & 10% for Craft & Cards

10 Framed Pictures - What you need to do

- To be presented in sound & suitable frames with **D rings** not more than a third of the way down from the top. The size of the rings should be suitable for the size of the frame.
- **Labelling**- A label is required on each framed picture, on the back at the top left hand side detailing in BLOCK letters:
 - PICTURE NUMBER (1,2,3, up to 6) in same sequence as on entry form
 - ARTIST'S NAME AND ADDRESS
 - TITLE OF WORK
 - MEDIUM
 - PRICE (All prices in whole pounds please)

"D Ring"



RESTRICTIONS: framed pictures not meeting the above will be rejected, work shown at previous Heswall Annual Exhibitions will not be accepted, and we reserve the right to refuse entries

11 Unframed Pictures - What you need to do

- Must be mounted and covered in cellophane
 - **Labelling** - Each mounted picture must have a paper label affixed to the top left hand edge (when viewed from the front), detailing in block letters:
 - TITLE OF WORK
 - ARTIST'S NAME
 - PRICE (All prices in whole pounds please)
 - Unframed pictures will be displayed in a browser
- Please note, canvas or canvas boards will not be accepted as unframed work**

12 Handing In

- All Pictures and crafts to be handed in at the Parish Hall
- via the **rear entrance**
- 4.00 p.m. to 6.00 p.m. Wed 31st Jul
10.00 a.m. to 12 midday Thu 1st Aug

13 There can be NO CHANGES MADE to the status of exhibits at Hand In

- Once the entry form has been submitted, this commits the exhibit for sale at the Exhibition

14 Handing Out/Collection

Cards and **unframed** pictures may be handed to **buyer** at time of purchase.

All other Pictures and crafts to be collected from the Parish Hall:

- via the **rear entrance**, on **Sat 10th Aug**, between **5pm. to 6pm**
- **Framed Pictures** and **Crafts** may **NOT** be removed before this date and time, whether sold or unsold.

Please do not come before 5pm

15 Any Member Not Able to Collect His/Her Own Exhibits

- Should arrange for somebody else to collect the exhibits, but this **must be made known at hand in** and **details recorded on the application form**. Exhibits will not be released unless this procedure is followed

16 Storage Facilities are NOT Available

- Arrangements must be made to collect work at the stated time
- Heswall Artists Association is not responsible for uncollected work

17 Prizes

- Cannot be won by Members on two successive years

18 Insurance

- Members are advised to insure all entries against loss & damage (Possibly under Personal Possessions section of their insurance policy)

HESWALL ARTISTS ASSOCIATION ACCEPTS NO RESPONSIBILITY FOR LOSS OR DAMAGE HOWEVER CAUSED

19 Personal Details

The personal details provided on the entry form(s) will be used to construct the exhibition catalogue, to ensure you receive payment for any sales, and to contact you should any exhibition-related problems arise. Your name, but no other details, will appear in the catalog. Your details will not be copied, held on computer, nor given to anyone else, and the forms will be shredded shortly after the end of the exhibition (though details may be held longer where a sale is made).

If you wish to exhibit then you must provide those details and agree to this process